

**Minutes of the Grinnell City Council Meeting
Monday, June 5, 2006**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:04 p.m., Monday June 5, 2006. Mayor Canfield presided.

ROLL CALL: PRESENT: Witt, Wilson, Wright, White, McNaul
 ABSENT: Worley

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by WITT, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: White, Witt, McNaul, Wright, Wilson. Motion carried.

CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, May 15, 2006 Regular Session.
- B. Previous minutes as drafted from the Wednesday, May 31, 2006 Special Session.
- C. Approval of the On-Premise Application for Beer for George's Pizza, 908 Main Street.
- D. Approval of the Off-Premise Application for Beer for Casey's General Store #1527, 312 West Street.
- E. Approval of the On-Premise Application for Liquor, Wine or Beer for The Country Club Corporation of Grinnell Iowa, 1033 Broad Street.
- F. Approval of the On-Premise Application for Liquor, Wine or Beer for Elks Lodge #1266, 708 3rd Avenue.
- G. Approval of the parade route for the annual 4th of July Parade.
- H. Approval of the request from Sheryl Parmley in regard to the 10th Avenue/10th Avenue Place 4th of July parade route.

All of the consent items were approved except for the On-Premise Application for Beer for George's Pizza, 908 Main Street.

APPROVAL OF THE CLAIMS:

Moved by WHITE, second by MCNAUL, to approve payment of the claims where funds are available. Roll Call Vote: Ayes: White, McNaul, Wilson, Wright, Witt. Motion carried.

COMMUNICATIONS/MEETING MINUTES:

- A. Finance Committee: May 15, 2006
- B. Planning Committee: May 15, 2006
- C. Public Works and Grounds Committee: May 15, 17, and 22, 2006
- D. Public Safety Committee: May 16, 2006
- E. Grinnell Human Rights Commission: May 15, 2006
- F. 8th Avenue Park to East Street Planning Meeting: May 17, 2006
- G. Thank you from the Bortell family, Thank you from the We Care After Prom Committee.

Wilson clarified the last paragraph of the Public Safety Committee minutes. The proposal is to leave the 3 hour parking limit around the square as it is today. Limited parking will return in front of the post office and library. Additional 3 hour limitations are proposed for the west side of Broad Street to Commercial Street and Main Street from Fifth Avenue to the railroad tracks.

COMMITTEE BUSINESS:

A. Report from the Finance Committee

- Schedule public hearing for the fiscal year 2005-2006 budget amendment for Monday, June 19, 2006 at 7:00 p.m.

Moved by WHITE, second by WITT, to schedule the public hearing for the fiscal year 2005-2006 budget amendment for Monday, June 19, 2006 at 7:00 p.m. Roll Call Vote: Ayes: White, Witt, McNaul, Wright, Wilson. Motion carried.

- Review of the proposed Local Option Sales Tax Resolution.

White commented he felt the consensus of the council appears to be that the public safety building will be the first priority for the use of the proceeds from the Local Option Sales Tax.

The library board brought their need for funding for the new library to the committee as they hope to also benefit from the Local Option Sales Tax. The library board feels that they will be able to obtain half of the funds needed for the project from donations. Each committee will receive a presentation from the library board.

- Presentation of the Fiscal Year 2004-2005 Audit.

White presented a few items from the audit. One item was the use of city credit cards. The auditor, Jan Slater, stated the credit card policy needs to be reviewed and updated. There hasn't been any inappropriate use of the credit cards, it is just wise to have an updated policy in place.

The city has a lot of accounts in the budget and the audit report suggested that the number of accounts be reduced.

Another suggestion was to make sure the public purpose be stated on any resolution where funds are used for business grants, meals for candidates for employment, etc.

The city was also reminded of the \$1,500 cap on contracts for service from a council member.

Moved by WHITE, second by WRIGHT, to accept the Fiscal Year 2004-2005 Audit as presented. Roll Call Vote: Ayes: White, Wright, Wilson, Witt, McNaul.

- Review of Agreement for Audit Services for June 30, 2006.

Moved by WHITE, second by MCNAUL, to accept the Agreement for Audit Services for June 30, 2006. Roll Call Vote: Ayes: White, McNaul, Wilson, Witt, Wright. Motion carried.

- Discuss proposed ethanol plant south of Grinnell.

The city has requested that the county assume management of the project.

- Approval of changes to the personnel policy. (See Resolution No. 2962)

Moved by WHITE, second by WITT, to approve Resolution No. 2962: "A RESOLUTION AMENDING PORTIONS OF THE CITY OF GRINNELL PERSONNEL POLICY MANUAL RELATED TO RESIDENCY REQUIREMENTS AND RULES GOVERNING CLAIMS FOR PERSONAL EXPENSES INCURRED IN OFFICIAL CONDUCT OF CITY BUSINESS". Roll Call Vote: Ayes: White, Witt, Wilson, Wright, McNaul. Motion carried.

- Approval of the TIF grant for the Strand Theatre. (See Resolution No.2963)

Moved by WHITE, second by WITT, to approve Resolution No. 2963: "A RESOLUTION AUTHORIZING THE AGREEMENT BETWEEN THE STRAND THEATRE, AND THE CITY OF GRINNELL FOR PAYMENT OF A GRANT EQUAL TO 70% OF THE TAXES ON THE INCREMENTAL VALUE PAID OVER THE FIRST FIVE YEARS, OR \$34,352.00." Roll Call Vote: Ayes: White, Witt, Wright, McNaul, Wilson. Motion carried.

- Consideration of Subordination Agreement for CDBG Housing Rehabilitation Assistance Recipient Jennifer Gragg, 612 High Street.

Moved by WHITE, second by MCNAUL, to approve the Subordination Agreement for CDBG Housing Rehabilitation Assistance Recipient Jennifer Gragg, 612 High Street. Roll Call Vote: Ayes: White, McNaul, Wright, Wilson, Witt. Motion carried.

- Consideration of Subordination Agreement for CDBG Housing Rehabilitation Assistance Recipient Tina Innis, 1803 4th Avenue.

Moved by WHITE, second by WITT, to approve the Subordination Agreement for CDBG Housing Rehabilitation Assistance Recipient Tina Innis, 1803 4th Avenue. Roll Call Vote: Ayes: White, Witt, Wilson, Wright, McNaul. Motion carried.

- Review of the Peoplerides Contract.

Moved by WHITE, second by MCNAUL, to approve the Peoplerides Contract as presented. Roll Call Vote: Ayes: White, McNaul, Wright, Witt, Wilson. Motion carried.

- Review Financial Summary for CBD Project.

There is a cost overrun of \$67,000, or 1 ½% of the total project cost, based on initial revenue. Funds are available in the TIF account or the RUT fund to pay the remaining costs.

- Update on EarthPark.

It is proposed to use EarthPark's estimates to determine increases in Local Option Sales Tax and Hotel/Motel Tax as a portion of the funding needed from the community. The city is not interested in issuing any debt to pay for the project. Both the county and the Grinnell-Newburg school district have shown support. We could also state we have \$1 million for a water storage tank, there is \$1 million from federal transportation funds, and additional money if the city takes over the building of the project to avoid sales tax.

- Review of the requests for assistance from the Campbell Fund.

Approved by the council as presented.

B. Report from the Planning Committee

The regularly scheduled meeting was not held due to the absence of the chairperson.

C. Report from the Public Works and Grounds Committee

- Schedule public hearing in regard to the plans, specifications, estimate of cost and form of contract for the 2006 Lang Creek Crossing - Phase 2 for Wednesday, July 5, 2006 at 7:00 pm, receiving bids until Thursday, June 29, 2006 at 2:00 pm.

Moved by WITT, second by MCNAUL, to schedule the public hearing in regard to the plans, specifications, estimate of cost and form of contract for the 2006 Lang Creek Crossing - Phase 2 for Wednesday, July 5, 2006 at 7:00 pm, receiving bids until Thursday, June 29, 2006 at 2:00 pm. Roll Call Vote: Ayes: Witt, McNaul, Wilson, Wright, White. Motion carried.

- Schedule public hearing in regard to the status of the Community Development Block Grant for the City of Grinnell Owner Occupied Housing Rehabilitation Program for Monday, June 19, 2006.

Moved by WITT, second by MCNAUL, to schedule the public hearing in regard to the status of the Community Development Block Grant for the City of Grinnell Owner Occupied Housing Rehabilitation Program for Monday, June 19, 2006. Roll Call Vote: Ayes: Witt, McNaul, White, Wright, Wilson. Motion carried.

- Review request from Iowa Telecom in regard to a new DLC (digital loop carrier).

Moved by WITT, second by WHITE, to approve the request from Iowa Telecom in regard to a new DLC (digital loop carrier) as presented. Roll Call Vote: Ayes: Witt, White, McNaul, Wright, Wilson. Motion carried.

- Review request from Poweshiek Water Association in regard to the making of a connection within 2 miles of the corporate limits.

Moved by WITT, second by WHITE, to approve the request from Poweshiek Water Association in regard to the making of a connection within 2 miles of the corporate limits as presented. Poweshiek Water Association will provide written confirmation that Grinnell may assume this account at any time at no cost to Grinnell. Further, Poweshiek Water Association will obtain from the owner a written understanding that they understand this arrangement and agree to pay any future connection fee to Grinnell should our water distribution system be made available. Roll Call Vote: Ayes: Witt, White, Wilson, McNaul, Wright. Motion carried.

- Approval of Pay Request No. 5 (final) in regard to the Compost Facility. (See Resolution No. 2964.)

Moved by WITT, second by MCNAUL, to approve Resolution No. 2964: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 5 (FINAL) IN THE AMOUNT OF \$27,254.49 TO SCHOON CONSTRUCTION OF GRINNELL, IOWA FOR WORK COMPLETED ON THE COMPOST FACILITY." Roll Call Vote: Ayes: Witt, McNaul, Wright, Wilson, White. Motion carried.

- Review of the Application to Perform Work Within State Highway Right-of-Way submitted by R & B Rental, LLC.

Moved by WITT, second by WRIGHT to approve the Application to Perform Work Within State Highway Right-of-Way submitted by R & B Rental, LLC as presented. Roll Call Vote: Ayes: Witt, Wright, Wilson, McNaul, White. Motion carried.

- Review request from ProVentures LLC to expand the parking along Reed Street.

Currently, there are 4 - 5 parking stalls in the parking along Reed Street in front of the apartment building owned by ProVentures LLC. There is a possibility that one or two more parking stalls could be added at the expense of ProVentures LLC. Neff will contact ProVentures LLC to discuss the options.

- Review Financial Summary for CBD Project.

The summary was already presented during the Finance Committee update.

- Discuss Purchase Agreement and other issues related to Poweshiek Rural Water.

The city is working on purchasing several water accounts in south Grinnell. Once the purchase agreement is signed, the city will need to discuss fees and conversion to city service with the property owners.

- Update on Storm Water Utility Meetings

Jan Anderson stated they have met with all of the property owners scheduled for the first round of meetings except Jeld-Wen, Grinnell Christian Church, and Iowa Valley Community College. Meetings will be set up with the remaining three property owners in the near future. The city is looking at an implementation date of January, 2007.

- Update on parks planning.

The park board last met on May 17, 2006. The Park Board has sent out surveys to the community in regard to the city parks and is awaiting responses.

- Review E-waste memo from SCISWA.

Glenn Baker stated beginning July 1, 2006, South Central Iowa Solid Waste Agency will be implementing an e-waste program. Anyone taking e-waste to the landfill will have to separate e-waste from their other solid waste. SCISWA is encouraging us to keep our e-waste program. Baker suggested the committee consider whether they would want to increase the number of times a year we hold our e-waste collections.

- Review of the 2006 Spring Clean-up Summary.

The estimated loss in revenue due to the 2006 Spring Clean-up is \$3,652.10. One of the biggest costs is the expense to discard white goods and tires. The committee is interested in continuing the annual clean-up.

D. Report from the Public Safety Committee

(Please Note: This meeting was held on Tuesday, May 16, 2006.)

- Review of the fire service agreement and set the date for the next meeting with the Rural Fire Association. (See Resolutions No. 2965 and No. 2966)

Moved by WILSON, second by WHITE, to approve Resolution No. 2965: "A RESOLUTION APPROVING THE CONTRACT BETWEEN THE RURAL FIRE ASSOCIATION AND THE CITY OF GRINNELL FOR FIRE PROTECTION." Roll Call Vote: Ayes: Wilson, White, McNaul, Wright, Witt. Motion carried.

Moved by WILSON, second by MCNAUL, to approve Resolution No. 2966: "A RESOLUTION APPROVING THE CONTRACT BETWEEN THE CITY OF OAKLAND ACRES AND THE CITY OF GRINNELL FOR FIRE PROTECTION." Roll Call Vote: Ayes: Wilson, McNaul, Wright, Witt, White. Motion carried.

- Update in regard to the ambulance service.

There are questions from the rural areas about billing as Midwest Ambulance is called for assistance on calls in addition to the community service. Montezuma & Brooklyn ambulance services, the county, the city manager and the fire chief will be meeting to discuss the questions.

- Review proposals for providing towing services.

The committee received proposals from local towing services and recommends approval of Rick's Towing and Wrecker Service and Kellogg Heavy Service be used for towing services for the city.

Moved by WILSON, second by WITT, to approve the use of Rick's Towing and Wrecker Service and Kellogg Heavy Service for towing services for the city. Roll Call Vote: Ayes: Wilson, Witt, White, Wright, McNaul. Motion carried.

- Discuss three hour parking in CBD.

The proposal is to leave the 3 hour parking limit around the square as it is today. Limited parking will return in front of the post office and library. Additional 3 hour limitations are proposed for the west side of Broad Street to Commercial Street and Main Street from Fifth Avenue to the railroad tracks. It will continue to be discussed at the next regularly scheduled committee meeting.

E. Mayor's Committee Appointment Recommendations

Moved by WHITE, second by WITT, to approve the appointment of Nancy Cadmus to the Human Rights Commission. Roll Call Vote: Ayes: White, Witt, Wilson, McNaul, Wright. Motion carried.

NEW BUSINESS: None.

FINAL READING OF THE ORDINANCES:

Moved by WILSON, second by MCNAUL, to approve Ordinance No. 1270: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA

BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-68.1 (HANDICAP PARKING SPACES.)" (This is related to handicap parking spaces in the Central Business District.) Roll Call Vote: Ayes: Wilson, McNaul, Wright, Witt, White. Motion carried.

Moved by WHITE, second by MCNAUL, to approve Ordinance No. 1272: "AN ORDINANCE AMENDING ORDINANCE NO. 774 BY CHANGING CERTAIN DISTRICTS SHOWN ON THE OFFICIAL ZONING MAP." (The ordinance refers to the property commonly referred to as 606 Marvin Avenue.) Roll Call Vote: Ayes: White, McNaul, Witt, Wright, Wilson. Motion carried.

SECOND READING OF THE ORDINANCE:

Moved by WHITE, second by WITT, to approve Ordinance No. 1273: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-508 (PARKING RESTRICTIONS.)" (This is related to parking on 10th Avenue between Park and East Streets.) Roll Call Vote: Ayes: White, Witt, Wilson, McNaul, Wright. Motion carried.

APPROVAL OF THE RESOLUTIONS:

Moved by WHITE, second by MCNAUL, to approve Resolution No. 2967: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Leon and Wilma Wilson, 700 Pine Valley Drive)." Roll Call Vote: Ayes: White, McNaul, Wilson, Witt, Wright. Motion carried.

Moved by WHITE, second by MCNAUL, to approve Resolution No. 2968: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Dewayne and Earlene Hentzel, 526 State Street)." Roll Call Vote: Ayes: White, McNaul, Wright, Wilson, Witt. Motion carried.

Moved by WHITE, second by WITT, to approve Resolution. 2969: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Bob and Dorothy Anderson, 507 State Street)." Roll Call Vote: Ayes: White, Witt, McNaul, Wilson, Wright. Motion carried.

Moved by MCNAUL, second by WHITE, to approve Resolution No. 2970: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Constance P. Marshall Revocable Trust, 532 State Street)." Roll Call Vote: Ayes: McNaul, White, Wilson, Wright, Witt. Motion carried.

Moved by MCNAUL, second by WILSON, to approve Resolution No. 2971: "A RESOLUTION ADOPTING RENTAL PROCEDURES, RULES, REGULATIONS, AND FEES FOR THE CITY OF GRINNELL PROPERTY." Roll Call Vote: Ayes: McNaul, Wilson, Witt, White, Wright. Motion carried.

INQUIRIES:

White stated that Lucille Ahrens asked him to thank the city for the work downtown and that she is able to get out of her parking without any problems.

REPORT FROM THE CITY MANAGER: None.

ADJOURN:

Moved by WHITE, second by MCNAUL, to adjourn this regular session of the Grinnell City Council at 8:00 pm. Vote: (5) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Annmarie Wingerter, Deputy City Clerk